

Candidate Statement

What Is the Candidate Statement?

The Candidate Statement (also known as the “Statement of Qualifications”) is an OPTIONAL statement.

Notice to Candidates

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

Each candidate for nonpartisan elective office and certain party-nominated offices may prepare an optional candidate statement at their own expense. The purpose of the candidate statement is to acquaint voters with a candidate’s qualifications, background, and education. The candidate statement is included in the County Voter Information Guide and will be mailed to all registered voters eligible to vote for that particular candidate. *EC § 13307*

The statement may include the name, age and occupation of the candidate, and a brief description limited by the number of words and paragraphs in the table below.

<p style="text-align: center;">200 Words 5 paragraphs</p>
<ul style="list-style-type: none">• City of Davis, Member, City Council, District 3, Short Term

The statement should be based on the candidate’s education and qualifications solely expressed by the candidate. No references, direct or implied, shall be made to other candidates for that office or to another candidate’s qualifications, character, or activities. *EC §§ 13307, 13308*

Filing the Candidate Statement

Notice to Candidates

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

A candidate who wishes to have a candidate statement must submit it at the time the completed nomination documents are returned to the Elections Official for filing. It will not be accepted after the close of the nomination period. Requests for translated versions must also be made at the time of submission. *EC § 13307*

The statement must be submitted in hard copy, with an original signature, as well as an electronic copy via CD, USB, or email to CandidateServices@yolocounty.org.

Confidentiality of Statements

Notwithstanding the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline. *EC § 13311*

Withdrawal of the Candidate Statement

Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the nomination period up to 5:00 p.m. of the next working day after the close of the nomination period. The request must be in writing and signed by the candidate for a full refund. A new statement cannot be filed to replace a withdrawn statement. *EC § 13307(a)(3)*

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement.

Public Examination of the Candidate Statement

The contents of the candidate statement will remain confidential until the time for withdrawing the statement is closed. At that time there will begin a 10-day period for public examination at the Yolo County Elections Office before the statement is printed. During this period anyone may obtain a copy at cost, and any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all the material contained therein to be amended or deleted. The Statement will continue to be considered a public record after the examination period is over. *EC §§ 13311, 13313(b)*

Fines for False Statements in a Candidate Statement

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate statement, prepared pursuant to Sections 11327 or 13307, with the intent to mislead the voters in campaigning for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000). *EC § 18351*

Endorsements and References to Other Names in a Candidate Statement

If the candidate statement contains endorsements, documentation from the individual(s) or specific organization(s) endorsing the candidate must be presented at the time of filing along with the candidate statement.

If the candidate statement contains someone else's name, documentation from the individual(s) stating they give permission to use their name in this manner must be presented at the time of filing along with the candidate statement.

Acceptable documentation with a supporting statement from the individual(s) or specific organization(s) includes:

- e-mail or text message with the name of the individual(s) or specific organization(s)
- signed letter from the individual(s) or specific organization(s)

Estimated Cost of Candidate Statement

There is an additional cost for translation and inclusion in each of the optional available languages:

- Spanish (Español)
- Chinese (中文)
- Korean (한국어)
- Punjabi (ਪੰਜਾਬੀ)
- Russian (русский)

Candidate statement costs are based on the number of registered voters in each district since a county voter information guide is mailed to each active registered voter.

The estimated costs for the candidate statements will be posted on the Yolo County Elections website when they are available under the Candidate Services section at <https://www.yoloelections.org/candidate-services>.

Payment of the Candidate Statement

On submission, each candidate is required to pay in advance and in full, the cost of having a statement included in the Yolo County Voter Information Guide. Payment can be in cash, personal check, money order, or by credit card. Checks and money orders are made payable to **Yolo County Elections**.

If a check or money order is returned with insufficient funds a twenty-five-dollar (**\$25.00**) penalty will be imposed, and the candidate statement will not be printed unless the candidate delivers the payment with a money order, cashier's check, or credit card before the close of nomination.

Indigent Candidates

A candidate who claims "indigency" may submit a statement of financial worth to be used by the local agency to determine eligibility to submit a candidate statement without payment of the advance deposit. A candidate claiming indigency must agree to release the candidate's latest income tax statement and may be required to sit for an interview with a county financial officer.


Candidates should note that indigency status will excuse them only from payment of the advance deposit. Indigent candidates will still be required to pay the pro rata share of cost after the election.
EC § 13309

Candidate Statement Order

Candidate Statements shall be printed in the County Voter Information Guide in the order determined by the county randomized alphabet drawn in substantially the same manner set forth in Elections Code Section 13112. The names and statements will remain in this order throughout the county voter information guide and do not rotate as names may do on the actual ballot.

Candidate Statement Form Sample


The Candidate Statement Form must be filed indicating if a candidate is submitting or declining to submit a candidate statement for the Yolo County voter information guide.



YOLO COUNTY ELECTIONS

CANDIDATE STATEMENT FORM

(Elections Code Sections 13307-13309, 13311-13314)



OFFICE: <u>City of Davis, Member, City Council, Short Term</u>	▼
DISTRICT: <u>3</u>	
ELECTION: <u>Special Municipal Election</u>	▼
DATE OF ELECTION: <u>May 2, 2023</u>	▼

I wish to have my statement in the following languages:

<input checked="" type="checkbox"/> English \$226	<input type="checkbox"/> Chinese (中文) \$306	<input type="checkbox"/> Korean (한국어) \$306
<input type="checkbox"/> Punjabi (ਪੰਜਾਬੀ) \$306	<input type="checkbox"/> Russian (русский) \$306	<input checked="" type="checkbox"/> Spanish (Español) \$306
<input type="checkbox"/> Other		\$306

NOTICE TO CANDIDATE:
 The statement shall consist of a brief description of not more than 200 words and 5 paragraphs of your education and qualifications. The governing body conducting this election has determined that the cost of the statement is the responsibility of the Candidate.

The estimated cost of printing and mailing the following statement is \$ 532.

You may include the optional age and occupation. All statements will be printed in a style determined by the Yolo County Elections Office in the Yolo County Voter Information Guide (VIG). Your statement will be printed exactly as submitted.

I do not wish to file a candidate statement of qualifications.

I state that I have prepared the candidate statement which is to be printed in the county voter information guide and mailed to each registered voter within my district. I understand that I will pay the actual cost incurred for the candidate statement.

I am indigent and unable to pay the advance costs for a candidate statement. Attached is a financial statement pursuant to Elections Code Section 13309 and a release authorizing you to obtain a copy of my most recent federal income tax form. I certify under penalty of perjury under the laws of the State of California that the financial statement is true and correct.

If unopposed, I wish to withdraw my candidate statement.

Signature of Candidate: _____ Print Name: Ima Candidate

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(BACK PORTION OF CANDIDATE STATEMENT FORM SAMPLE)

The information submitted below will appear in the
County Voter Information Guide exactly as submitted

Print Name for CVIG (required): Ima Candidate

AGE: (optional) 52

OCCUPATION: (optional – may be more descriptive than the ballot designation that
what will appear on the ballot): Small Business Owner/Parent

EDUCATION AND QUALIFICATIONS: (Word count of statement begins after this heading)

Print

Submit

Preparation of the Candidate Statement

The candidate statement must be written in the first person.

All candidate statements are printed in type of uniform size and shading, and with uniform spacing in block paragraphs with extra spacing between paragraphs. The statement will be reformatted to meet the requirements.

Check the statement for errors in spelling, punctuation, and grammar. Typographical errors will not be corrected by the elections official nor by the printer. No responsibility is assumed for errors in spelling, punctuation, or grammar. The statement is entirely the candidate's responsibility.

Notice to Candidates

The format of your statement may need to be changed by the elections official to accommodate the printing requirements of the County Voter Information Guide.

The California Elections Code intends for uniformity of appearance of the candidate statements. Each candidate statement will be uniformly printed and allowed the same amount of space in the County Voter Information Guide. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.

Acceptable

- Statements to be typewritten
- In a block paragraph style
- Title case and lowercase characters

Not Acceptable

- Indentation or unusual spacing
- Large or variable font type sizes
- Tables or lists (no bullet items)
- **Boldface**, *Italics*, or underlining in the body of the statement
- All CAPITAL Letters
- Party affiliation
- Membership or activity in partisan political organization(s)

Notwithstanding the above guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing.

Word Counting Guidelines

The guidelines listed below are used by the Yolo County Elections Office for counting words:
EC § 9

- (1) Punctuation is not counted.
- (2) Each word shall be counted as one word except as specified in this section.
- (3) All proper nouns, including geographical names, shall be considered as one word.
Examples: Los Angeles, New York, Yolo County and West Sacramento
- (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
Examples: UCLA, PTA, USMC and P.C.S.O.
- (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (6) Dates shall be counted as one word.
- (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as “one,” shall be considered as a separate word or words.
“One” shall be counted as one word whereas “one hundred” shall be counted as two words. “100” shall be counted as one word. Number combinations are counted as one word.
Examples: 1973 13 ½ 1985-88 5%
- (8) Telephone numbers shall be counted as one word.
- (9) Internet Web site addresses shall be counted as one word.
Example: www.yoloelections.org

If the text exceeds the word limit before the statement is filed, the author will be asked to edit the statement until it is within the required word limit.

Candidate Statement Checklist

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide.

If you answered “No” to any item, please review your candidate statement and make corrections to meet the guidelines.

1. Is your statement typed on the online form provided by the elections office or submitted electronically on a CD, USB drive or by email?	<input type="radio"/> Yes	<input type="radio"/> No
2. Is your statement written in the first person?	<input type="radio"/> Yes	<input type="radio"/> No
3. Does your statement contain equal to or less than the maximum number of words as permitted?	<input type="radio"/> Yes	<input type="radio"/> No
4. Is your statement free of unusual spacing?	<input type="radio"/> Yes	<input type="radio"/> No
5. Is your statement free of any formatting requiring indentation?	<input type="radio"/> Yes	<input type="radio"/> No
6. Is your statement free of bolding, italics, underlining, tables and/or lists?	<input type="radio"/> Yes	<input type="radio"/> No
7. Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character, or activities?	<input type="radio"/> Yes	<input type="radio"/> No
8. Is your statement free of any reference to your political affiliation or partisan political activity?	<input type="radio"/> Yes	<input type="radio"/> No
9. Is your statement free of any false information or information that may be deemed as slanderous or libelous?	<input type="radio"/> Yes	<input type="radio"/> No
10. Is your statement limited to your own personal background, education, qualifications, and platform upon which you will run?	<input type="radio"/> Yes	<input type="radio"/> No
11. If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you?	<input type="radio"/> Yes	<input type="radio"/> No
12. If your statement contains someone else’s name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner?	<input type="radio"/> Yes	<input type="radio"/> No